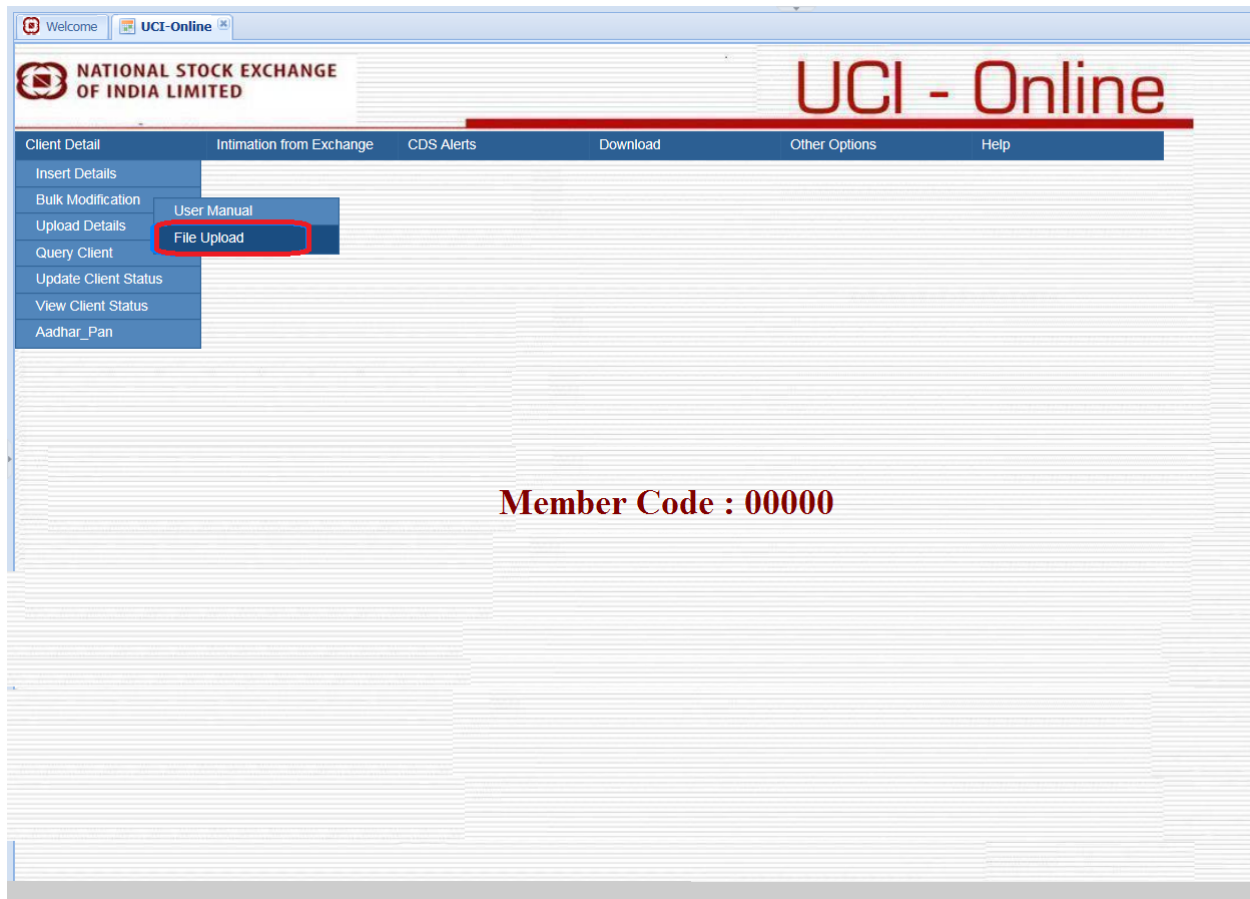


Process Manual for Bulk upload facility for updating AADHAAR/UID for individual clients on UCI online

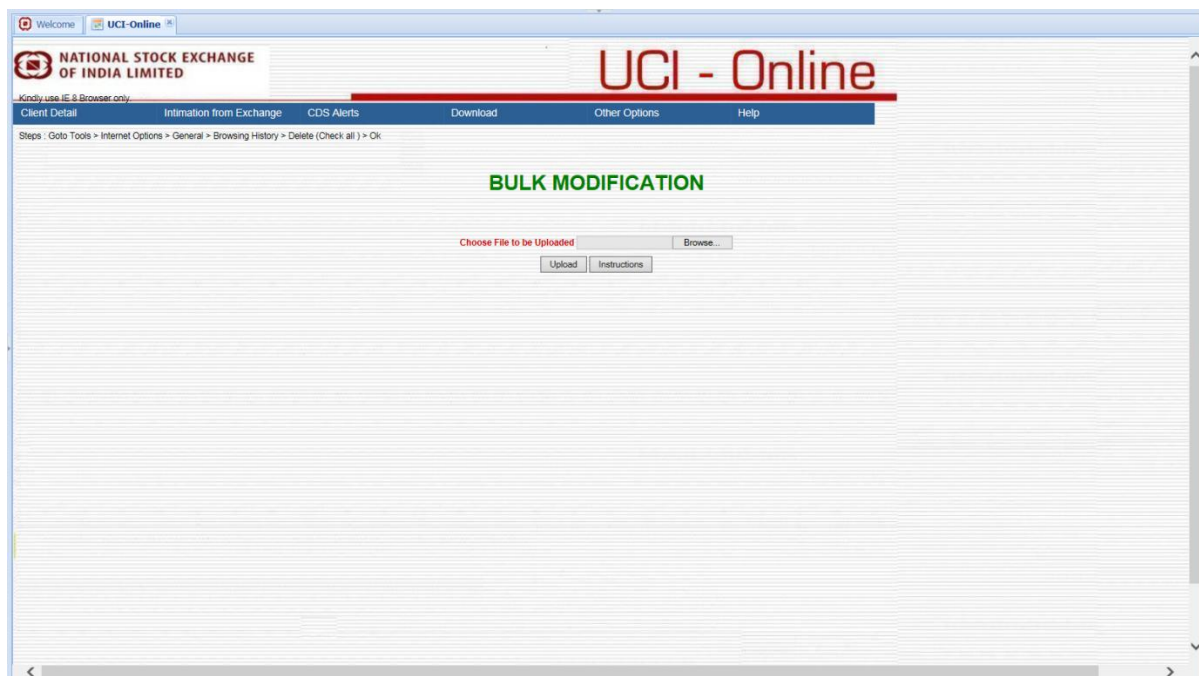
Trading Member will be using UCI online system to update the Aadhaar/UID details for individual clients only on the following path: -

UCI Online > Client Detail > Bulk Modification>File Upload



After clicking on menu File Upload, user will get the following screen as shown below. The File Structure is mentioned below.

- ✓ User shall select the File to be uploaded by clicking the “Browse” button
- ✓ After selecting the file User shall click on ‘Upload Details’ for bulk upload.



File structure to upload/modify Aadhaar/UID of individual clients

File Name	PAN_UID_DDMMYY.csv
File Format	Comma separated
DDMMYY	UPLOAD DATE
Max No of Records can be Uploaded per file	10000

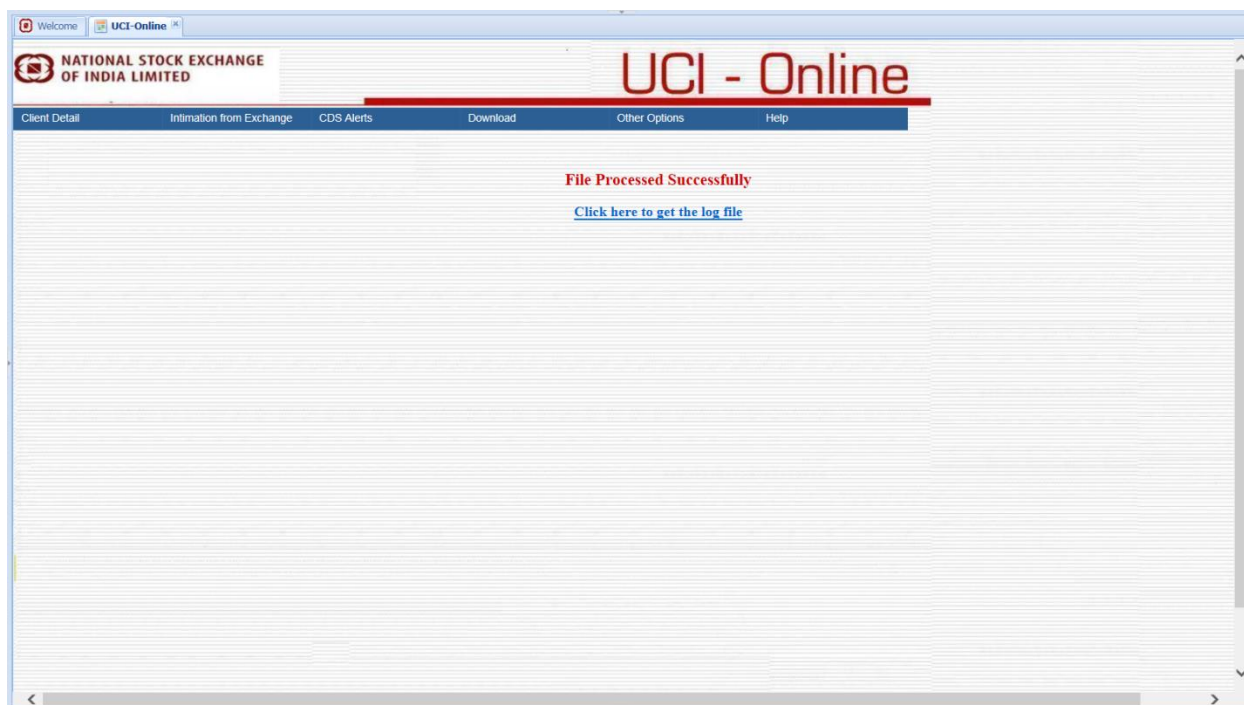
Detail Record Format:

Sr. No.	Field	Maximum Length	Minimum Length	Mandatory/ Optional	Description
1	PAN	Char (10)	Char(10)	Mandatory	•Pan is mandatory for all clients. •Pan shall be 10 characters and shall have first 5 alphabets, next 4 numeric and the last alphabet. •Where pan is PAN_EXEMPT , their pans cannot be uploaded through this facility

2	AADHAAR /UID NUMBER	Char(12)	Char(12)	Mandatory	• AADHAAR/UID should be numeric and It should not contain all same numbers like 0000000000 , 11111111111 etc • Incase where AADHAAR/UID is not applicable for the client the member can update the value as “999999999999” • Same AADHAAR/UID Number should not be present in the input file for two PANS , except for value “999999999999”
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If the file format is correct with a valid file name, the file will be loaded and the link to the log file will be given to the user. After successfully uploading bulk file, system will search client records as per PANs and will update Aadhaar/UID no in all client codes attach to that pan only for **individual category** across segment.

The user can click and view the log file or download the same which is generated for bulk Upload. If the user wishes to download the file directly, he should right click on the link and select Save Target As.



The Log File will be available in the following format.

File Name : TMCODE_PAN_UID_OUTFILE_DDMMYY_HHMMSS.txt
File Format : Pipe Delimited file

Sr. No.	Field	Maximum Length	Minimum Length	Mandatory/ Optional	Description
1	PAN	Char (10)	Char(10)	Mandatory	As uploaded by trading member
2	UID NUMBER	Char(12)	Char(12)	Mandatory	As uploaded by trading member
3	Remarks/Reason		Char (1)		Successful Record – < count of client codes > Record updated Successfully or Rejected Record – Respective Reason for rejection